

# E.H. Angle Society Southwest Component 2010 Annual Meeting

October 2 – October 7, 2010  
Hyatt Regency Kyoto, Kyoto Japan

## OFFICIAL AGENT

JTB Western Japan, Corp. (Kyoto Office) has been appointed as the official travel agent for the Congress and will handle hotel accommodation and tour reservation.

### JTB Western Japan, Corp. MICE Center

11F Hommachi cross Bldg  
3-1-8 Minamikyuhoji-cho Chuo-ku  
Osaka 541-0058, Japan

E-mail: m\_ono113@west.jtb.jp  
Phone: +81-6-6252-2861  
Fax: +81-6-6252-2862

## Registration of the meeting

Registration Fee	¥ 30,000
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- ◆ Registration Fee include registration, reception(Oct. 3), breakfast(Oct. 4) and lunch(Oct. 4).

## Official Events

Date	Code	Fee	Minimum participants	Guide
Oct. 4 (Mon.)	A-1	¥21,000	25 persons	English Guide is not Included.
Oct. 5 (Tue.)	A-2	¥30,000	25 persons	English Guide is Included.

### A-1 Dinner & Geiko and Maiko

Tour Date : Oct. 4 (Mon.) 19:00-21:00  
Pick up time : 18:30  
Pick up Place : Lobby in Hyatt Regency Kyoto (HRK)  
Place Kikusui Restaurant

### A-2 Kyoto One-day Tour

Tour Date : Oct. 5 (Tue.) 9:00-21:30  
Pick up time : 8:45  
Pick up Place : Lobby in Hyatt Regency Kyoto (HRK)

<Itinerary>

HRK --- Kinkakuji Temple --- Ryuanji Temple --- Nanzenji Junsei<Lunch> --- Nijo Castle --- Kiyomizu Temple --- HRK ---  
--- Shozan<Dinner> --- HRK

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## Accommodations

### Hyatt Regency Kyoto

644-2 Sanjusangendo-mawari, Higashiyama-ku, Kyoto, Japan  
Tel: +81-75-541-1234

The period we have booked rooms : October 2, 3, 4, 5 (4 nights)

No.	Room Type	Room Rates (per room)
1	Twin Room (Two separated beds)	¥ 41,000 on October 2 ¥ 23,000 on October 3 - 5
2	King Room (One double king-sized bed)	¥ 41,000 on October 2 ¥ 23,000 on October 3 - 5
3	Deluxe Balcony Room*	¥ 84,000 on October 2 ¥ 64,000 on October 3 - 5

- ◆ Room rates include service charge and a 5% consumption tax per room.
- ◆ Room rates include no meals. (Breakfast is 3,000yen per person.)
- ◆ Check-in time 14:00 Check-out time 12:00
- ◆ \* Deluxe Balcony Room can be added extra 2 bed. 1 extra bed will be charged ¥6000 each.

## Optional Tour

Date	Code	Fee	Minimum number of participants	Guide
Oct. 4 (Mon.)	OT-1	¥ 17,000	15 persons	English-speaking Guide is Included.
Oct. 6 (Wed.) - Oct. 7 (Thu.)	OT-2	¥ 70,000	30 persons	English-speaking Guide is Included.

- ◆ Tour fee of OT-1 include one lunch.
- ◆ Tour fee of OT-2 include one breakfast, two lunches and one dinner.
- ◆ Single room extra fee of OT-2 is 20,000yen.

### OT-1 Kyoto One-day Tour

Tour Date : Oct. 4 (Mon.) 9:00-17:00  
Pick up time : 8:45  
Pick up Place : Lobby in Hyatt Regency Kyoto (HRK)

<Itinerary>

HRK --- Kodai-Yuzen-en --- Nishiki Market --- Cooking School <Lunch> --- Handicraft Center --- HRK

### OT-2 Nara and Hakone Tour with Bullet Train

Tour Date : Oct. 6 (Wed.) - Oct. 7 (Thu.) 8:30-17:30  
Pick up time : 8:15  
Pick up Place : Lobby in Hyatt Regency Kyoto (HRK)

Tour fee of OT-2 includes one breakfast, two lunches, one dinner and one night lodging.

<Itinerary>

Oct. 6  
HRK --- Kyoto Sta. --- Nara Sta. --- Nara Park, Todaiji Temple, Noborioji hotel<Lunch> --- Kyoto Sta. --(Bullet Train)-- Odawara Sta. --- Hakone <Dinner & Hotel>

Oct. 7  
Hakone --- Owakudani --- (Ropeway Gondola) --- Togendai --- Lake Ashinoko --- Hakone<Lunch> --- Tokyo

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## Application and Payment for Hotel and Tours

Participants wishing to reserve hotel accommodation and tours should apply by e-mail or fax to reach JTB Western Japan, Corp. **no later than September 7, 2010.** (Confirmation sheet will be sent by JTB Western Japan, Corp. MICE Center.) Application should be accompanied by a payment covering the total amount of hotel accommodation and tour fees. No reservation will be confirmed in the absence of this payment. All payment must be in Japanese yen.

## Payment should be in the form of:

One of the following credit cards 1. VISA 2. MasterCard 3. Diners Club 4. AMEX 5. JCB

## Cancellation Policy

In the event of cancellation, written notification should be sent to JTB. The following cancellation fees will be deducted before any refund is made.

Registration:	No cancellation is allowed after registration. (Once you register, we will not refund you.)	
Hotels:	8 or more days prior to the first night of stay -----	None
	7 days to 2 days prior to the first night of stay-----	30% of hotel fee
	1 day prior to the first night of stay -----	40% of hotel fee
	Prior to the first night of stay-----	50% of hotel fee
	After day of the first night, or in case of failure to show without notice---	100% of hotel fee
Tours:	21 or more days prior to the starting date of the tour -----	None
	20 days to 8 days prior to the starting date of the tour -----	20% of tour fee
	7 days to 2 days prior to the starting date of the tour -----	30% of tour fee
	1 day prior to the starting date of the tour -----	40% of tour fee
	Prior to the starting time of the tour -----	50% of tour fee
	After day of departure, or in case of failure to show without notice-----	100% of tour fee

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## APPLICATION FORM FOR HOTEL AND TOUR RESERVATIONS

**Fax: +81-6-6252-2862 or E-Mail: m\_ono113@west.jtb.jp**

Please return this form via FAX or E-Mail to JTB Western Japan Corp.

**NAME:** Family name \_\_\_\_\_ First name \_\_\_\_\_

**ADDRESS:**  Office  Home \_\_\_\_\_

Postal code \_\_\_\_\_ Country \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Name of Accompanying Person(s), if any:**

Mr.  Ms. Family name \_\_\_\_\_ First name \_\_\_\_\_

**Flight Schedule:** Arriving at \_\_\_\_\_ (airport) on \_\_\_\_\_ (date) by \_\_\_\_\_ (flight number)

### REGISTRATION

Official Event	A-1	¥ 21,000.	X _____	1) ¥ 30,000.
	A-2	¥ 30,000.	X _____	2) ¥ _____
Optional Tour	OT-1	¥ 17,000.	X _____	3) ¥ _____
	OT-2	¥ 70,000.	X _____	4) ¥ _____
				5) ¥ _____

Please indicate all the person's name who will attend the OT-2 due to hotel reservation

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### ACCOMMODATION

Check-in Date	Check-out Date			
	Oct. 2	Oct. 3	Oct. 4	Oct. 5
<input type="checkbox"/> Twin	¥41,000	¥23,000	¥23,000	¥23,000
<input type="checkbox"/> King	¥41,000	¥23,000	¥23,000	¥23,000
<input type="checkbox"/> Deluxe	¥84,000	¥64,000	¥64,000	¥64,000
				6) ¥ _____

**PAYMENT:** Grand Total: 1) + 2) + 3) + 4) + 5) + 6) = **Total** ¥ \_\_\_\_\_

### Credit Card Information

Card Type  VISA  Master  Diners  AMEX  JCB

Card No. \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Exp. \_\_\_\_\_/\_\_\_\_\_

Security code\* \_\_\_\_\_ \*Final 3 digits on the reverse side of the end. AMEX: final 4 digits on the front of the card (Upper level)

Name on Card \_\_\_\_\_ Signature \_\_\_\_\_

(This application will become valid upon receipt of confirmation from JTB Western Japan, Corp..)

**Dead Line of this Application Form: September 7, 2010**

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## **GENERAL INFORMATION**

### **PASSPORT AND VISA**

To visit Japan, you must have a valid passport. A visa is required for citizens of countries that do not have visa-exempt agreements with Japan. Please contact the nearest Japanese Embassy or Consulate for visa requirements.

### **DUTY FREE IMPORT**

Personal effects and professional equipment can be brought into Japan duty free as long as their contents and quantities are deemed reasonable by the customs officer. You can also bring in 400 cigarettes, 500 grams of tobacco or 100 cigars; 3 bottles of alcoholic beverages; 2 ounces of perfume; and gifts and souvenirs whose total market price is less than 200,000 yen or its equivalent. There is no allowance for tobacco or alcoholic beverages for persons aged 19 years or younger. Firearms and other types of weapons, and narcotics are strictly prohibited.

### **INSURANCE**

The organizer cannot accept responsibility for accidents that might occur. Delegates are encouraged to purchase travel insurance before leaving their home country. Insurance plans typically cover accidental loss of belongings, medical costs in case of injury or illness, and other possible risks of international travel.

### **CLIMATE**

The temperature in Kyoto during the period of the Congress ranges between 14-19°C (57-66°F).

### **CURRENCY EXCHANGE**

Only Japanese yen (JPY) is acceptable at regular stores and restaurants. Certain foreign currencies may be accepted at a limited number of hotels, restaurants and souvenir shops. You can buy yen at foreign exchange banks and other authorized money exchangers on presentation of your passport.

### **TRAVELER'S CHECKS AND CREDIT CARDS**

Traveler's checks are accepted only by leading banks and major hotels in principal cities, and the use of traveler's checks in Japan is not as popular as in some other countries. VISA, MasterCard, Diners Club, and American Express are widely accepted at hotels, department stores, shops, restaurants and nightclubs.

### **TIPPING**

In Japan, tips are not necessary anywhere, even at hotels and restaurants.

### **ELECTRICITY**

Electric current is uniformly 100 volts, AC, throughout Japan, but with two different cycles: 50 in eastern Japan including Tokyo, and 60 in western Japan including Kyoto, Osaka and Nagoya. Leading hotels in major cities have two outlets of 100 and 220 volts but their sockets usually accept a two-leg plug only.

### **SHOPPING**

Shops and other sales outlets in Japan are generally open on Saturdays, Sundays and national holidays as well as weekdays from 10:00 to 20:00. Department stores, however, are closed on one weekday, differing by store, and certain specialty shops may not open on Sundays and national holidays.